

# **+** Deceased notification

v1 10/9/2020

Please complete the enquiry form below to notify the QRIDA of the death of a client.

## Section 1 - Deceased client details *(please complete all details)*

Title	Surname	Given name(s)		
<b>Residential address</b>				
Number and street name		Suburb	State	Postcode
Date of birth		Date of death		
QRIDA loan account number <i>(if known)</i>				
Related entity name <i>(if applicable)</i>				
Related entity ABN				

## Section 2 - Notifying party (your) details

Title	Surname	Given name(s)		
<b>Residential address</b>				
Number and street name		Suburb	State	Postcode
Landline	Mobile	Email		
Relationship to deceased		If other, please specify		

## Section 3 - Solicitor details

Solicitor name		
Solicitor landline	Solicitor mobile	Solicitor email

## Section 4 - Accompanying documentation

Please provide certified copies (Justice of the Peace/Commissioner for Declarations) of the following documents with this form:

A copy of the death certificate      A copy of the will      A copy of grant probate or letters of administration (if any)

## Enquiries

If you require assistance with completing this form please contact QRIDA on **Freecall 1800 623 946**.

## Your privacy

QRIDA recognises that your privacy is important and is committed to protecting the personal information we collect from you. For more information about how we collect, use, disclose and otherwise manage personal information about you, please see QRIDA's privacy policy on its website at [www.qrida.qld.gov.au/privacy](http://www.qrida.qld.gov.au/privacy). QRIDA also complies with the *Human Rights Act 2019* (Qld) when making any decision, including with respect to collection, use and disclosure of personal information.

## Submitting this form

Please submit this completed form to QRIDA by selecting the submit button below. If this function does not work for you, please email this saved completed form to [jobsupportloan@qrida.qld.gov.au](mailto:jobsupportloan@qrida.qld.gov.au)

Freecall 1800 623 946      [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au)

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Queensland Rural and Industry Development Authority (QRIDA)

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