

Regional Drought Resilience Planning Grant Application Form

Fund code: RDRP24
v2 5/9/2024

Section 1 - Applicant details

Name of authorised representative for lead agency:			Date of birth:		
Landline	Mobile	Email address			
Lead agency entity name:			ABN: <input type="text"/>		
IMPORTANT: By ticking this box, you consent to QRIDA using your personal information to provide you with information (including, where permitted by law), by telephone (including by text or SMS or electronically) about this grant product, including the progress of your grant application, and if your application is successful. Please refer to the privacy statement on page 4 of this document.					
Road address of entity:			Postal address of entity:		
			Please tick if same as road address.		
Town/city	State	Postcode	Town/city	State	Postcode

Important information

You will need to have the following documentation ready before proceeding further:

Required information	Provided with this form
Proof of identification from the authorised representative: Acceptable documents can include any of two (2) of the following: <ul style="list-style-type: none"> Government issued photographic identification such as Passport, Drivers Licence/Proof of age card Medicare card. Please note if QRIDA is unable to verify your identify using the provided documents, you may be requested to provide alternate forms of identification.	
Bank statement showing an account in the name of the lead agency	
Provide all required eligibility notice documents	
Financial Assistance Agreement Declaration form which is signed by all parties associated with the Regional Drought Resilience Plan (RDRP)	

Section 2 - Application details

Which assistance is your entity applying for?

Activity Grant (maximum amount is \$300,000 exclusive of GST)	Remuneration Grant (maximum amount is \$150,000 exclusive of GST)	Both the Activity Grant and Remuneration Grant (maximum amount is \$450,000 exclusive of GST)
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Please select the option that best describes your entity:

- A local government under the *Local Government Act 2009*
- Natural Resource Management Organisation
- Regional Development Authority Committee
- Regional Organisation of Councils

Section 2 - Application details (continued)

Please select your eligible entity's current status under the Future Drought Fund Regional Drought Resilience Planning program:

My entity's Regional Drought Resilience Plan (RDRP) is approved by the Commonwealth Minister.

My entity's draft Regional Drought Resilience Plan (draft RDRP) has been submitted to the Queensland Department of Agriculture and Fisheries.

If more than one (1) eligible entity is identified as a party to the RDRP, please provide signed consent of each eligible entity with your application.

Section 3 - Grant type

Please complete the relevant sections below for the grant you would like to apply for:

Activity Grant

An applicant is not eligible for the Activity Grant if:

- the eligible activities were completed before the RDRP was approved by the Commonwealth Minister for drought; or
- if activities include administration costs that are not related to the application or the implementation of eligible activities.

As the applicant, you acknowledge that:

The entity is an eligible entity.

The entity has received an eligibility notice.

Please enter the total cost of your eligible activities as identified in the entity's RDRP:

Please describe the eligible activities as identified in the RDRP. Include an overview of the project and what the funding will be used for (max. 500 words).

Remuneration Grant

An applicant is not eligible for the Remuneration Grant if:

- for an RDRP, if the wages and salaries are in relation to eligible activities completed before the plan was approved by the Commonwealth Minister; or
- for a draft RDRP, if the wages and salaries paid were made before the application was made for the grant.

As the applicant, you acknowledge that your entity is:

An eligible entity.

Is a party to a **draft RDRP**, the entity has given the Plan, or a copy of the Plan to the Chief Executive.

Is a party to a **RDRP**. The activities in the RDRP are eligible activities.

Please enter the total requested remuneration assistance:

Please describe the eligible activities as identified in the RDRP. Include an overview of the project and what the funding will be used for (max. 500 words).

Have you provided all required documents and information specified in the application form, including approvals from relevant authorities, as applicable to your grant application?

Yes

No

Have you provided the Financial Assistance Declaration form and is it signed by all parties associated with the RDRP?

Yes

No

Section 4 - Bank account details

Please provide your bank account details for payment of the assistance funds by Electronic Funds Transfer

(Note: Bank account name must match the applicant entity).

Please ensure a copy of your bank account statement is provided to ensure prompt payment. The bank details provided for payment below must match the bank statement. Any variation between the details listed on this application form and the bank statement provided can result in delays in payment.

Bank	Branch	BSB
Account name	Account number	

Required information

I have included the required documentation listed on page 1 of this application form.

Section 5 – Acknowledgements, consents and privacy statement

In the following sections, titled acknowledgements, consents and privacy statement:

QRIDA means Queensland Rural and Industry Development Authority.

Identity Verification Service Provider means Dun & Bradstreet (Australia) Pty Limited ACN 006 399 677 trading as Illion.

Please tick each of the below to indicate your acceptance. Your acknowledgment and acceptance of each item is a condition of submitting a valid application.

Acknowledgements

I/We have read and understood the guidelines at qrda.qld.gov.au for the Regional Drought Resilience Planning Grant Scheme and have obtained clarification where needed.

I/We certify that all of the information provided in the whole of this application is true and accurate and discloses my/our correct financial position.

I/We certify that to the extent this application or any information provided in relation to this application contains information of, or about, another person, I/we have the authorisation of that person to provide the information and for it to be used and disclosed in accordance with the above authorisations.

I/We are aware that it is an offence and that penalties may be applied under the *Rural and Regional Adjustment Act 1994* (Qld) if any information provided in an application or any document provided in respect of an application is found to be false misleading or incomplete in a material manner.

I/We have read the Collection Notice and the Privacy Statement below and understand how personal information provided in my/our application may be collected, used and disclosed.

I/We certify that the business which is subject of this application is not in administration, liquidation or a state of insolvency and that all of the business owners are similarly, to the best of my/our knowledge, not in a state of bankruptcy, insolvency, financial distress or difficulty.

I/We are aware that QRIDA is bound by the *Public Records Act 2002* and are unable to return any documents forwarded as part of this application.

Do you have, or have you had, any business dealings with QRIDA that could be considered an actual, potential or perceived conflict of interest with this application? Yes No

If Yes - please provide details of all your business dealings with QRIDA that may be considered an actual, potential or perceived conflict of interest:

Consent to Third Party Disclosures

I/We authorise any Relevant Person to disclose to QRIDA and each of its authorised representatives such information as QRIDA or an authorised representative considers to be necessary or appropriate in connection with this application or any aspect of the Scheme from a Relevant Person[^], including my/our financial statements and personal taxation returns and other supporting information to verify my/our identity, determine if my/our business is eligible to receive a grant under the Scheme and in relation to the administration and management of the Scheme and any grant provided to me/us under the Scheme.

[^] For the purposes of the above consents, **Relevant Person** includes:

- The Identity Verification Service Provider and any accountant, solicitor, business consultant, bank, financier, supplier, processor, or other agent named or identified in this application or in supporting documentation provided with, or in support of, this application; *and*
- any Commonwealth, state or local government department, agency or authority that QRIDA or an authorised representative may consider relevant.

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Section 5 – Acknowledgements, consents and privacy statement (cont.)

Information Collection Notice

Collection and use of your personal information

QRIDA and its authorised representatives are collecting and obtaining (from you and the Relevant Persons) your personal information in connection with the Scheme, for the following purposes:

- verification of your identity;
- assessment of your application and your eligibility for the Scheme at the time of making the application and on an ongoing basis;
- the administration and management of the Scheme or any grant or loan provided to me/us under the Scheme including for compliance and enforcement purposes; and
- any other purpose related, or otherwise necessary to give effect, to the purposes listed above.

QRIDA and its authorised representatives may also use your personal information for the following purposes:

- to contact you in relation to your application, and the evaluation of the Regional Drought Resilience Planning Scheme;
- to facilitate its internal business operations and fulfil legal obligations;
- to assess the performance of QRIDA and other Queensland and Commonwealth Government grant and loan programs and services;
- to promote or market QRIDA and other Queensland and Commonwealth Government grant and loan programs and services (including the success and outcomes of the programs and services);
- research and development of QRIDA and other Queensland and Commonwealth Government actual and proposed services;
- to identify and assess your eligibility for or interest in other QRIDA and Queensland and Commonwealth Government administered grant and loan programs or services;
- to collate statistical data; and
- as permitted by law, including in accordance with QRIDA's disclosure rights under s. 40 of the *Rural and Regional Adjustment Act 1994*.

Disclosure of your personal information

QRIDA may disclose your personal information to the Relevant Persons, QRIDA's employees, contractors, related affiliates and third parties to the extent necessary or convenient to enable QRIDA to further the purposes described above (which do not extend to commercial purposes).

Government agencies to whom personal information is to be disclosed are:

- Department of Agriculture and Fisheries
- Queensland Treasury

Consent

By completing and submitting this application, you are consenting to QRIDA managing your personal information in the manner described in this Collection Notice and our Privacy Policy.

Privacy statement

More information about the way QRIDA uses, discloses, and secures your personal information, how you can access and correct that information, and how you can make a complaint about a breach of privacy can be found in its privacy policy. QRIDA will comply with the *Human Rights Act 2019* (Qld) when making any decision, including with respect to collection, use, and disclosure of personal information.

In signing below, I/we are acknowledging and consenting to each of the matters indicated above:

Applicant	Signature	Name	Position	Date
One				
Two				
Three				
Four				

How to apply

Please submit your completed application including all supporting documents to QRIDA by:

Post: GPO Box 211, Brisbane QLD 4001 **Email:** regionaldroughtresilience@qrida.qld.gov.au

Enquiries

Further information on the program is available on the QRIDA website at qrida.qld.gov.au

If you need assistance with completing your application please contact QRIDA on **1800 623 946**.